## 27TH PRESIDENTIAL EXPORT AWARDS (PEA) FOR THE FINANCIAL YEARS 2024/25

## **Supporting Documents**

To complete the submission process to EDB, the application must be downloaded, printed, and submitted along with the necessary supporting documents.

- 1. Copy of Business Registration / Certificate of Incorporation
- 2. Audited financial statements for the financial year ending 31st March 2025
- 3. Copy of the Form C1 or e- payment receipts (including the No. of employees) in respect of the month of December 2024 issued by the EPF/ETF
- 4. Confirmation from Bank/s receipt of export proceeds for the financial year ending 31st March 2025 as per the Format given in the application
- 5. Signature of the Applicant (Chairman/CEO /Partner or Proprietor)
- 6. Validation of information by the Company Auditors with their Rubber Stamp
- 7. If applying for "Globally Outreached Sri Lankan Brand of the Year" Award, attached the copies of
  - a. Brand Registration
  - b. Quality/ Management Certificates
- 8. If applying for "Contributor to Sustainable Development in Exports" Award,
  - a. Copies of Environmental & Sustainability Certifications
  - b. Evidence for CSR Activities
- 9. If applying for the "Innovative Export Product of the year" Award,
  - a. Copies of IPR Certificates
  - b. Strategic Business Plan for next 3 years
- 10. If applying for the "Organic Agriculture Products" Award,
  - a. Copies of Organic Certificates
- 11. Receipt of the payment of application fee for the financial year 2024/25. (Rs. 25,000/=)

EDB SRI LANKA EXPORT DEVELOPMENT BOARD